

# SHEFFIELD CITY COUNCIL

## Licensing Committee

### Meeting held 4 June 2013

**PRESENT:** Councillors John Robson (Chair), Nikki Bond, George Lindars-Hammond, Clive Skelton (Deputy Chair) and Stuart Wattam

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#### **1. APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Councillors Jenny Armstrong, Jillian Creasy, Neale Gibson and Cliff Woodcraft.

#### **2. EXCLUSION OF PUBLIC AND PRESS**

- 2.1 No items were identified where resolutions may be moved to exclude the public and press.

#### **3. DECLARATIONS OF INTEREST**

- 3.1 There were no declarations of interest.

#### **4. MINUTES OF PREVIOUS MEETINGS**

- 4.1 The minutes of the meetings of the Licensing Sub-Committee held on 11<sup>th</sup>, 12<sup>th</sup>, 14<sup>th</sup>, 18<sup>th</sup>, 21<sup>st</sup> and 25<sup>th</sup> February, 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup> and 26<sup>th</sup> March and 4<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> April, 2013 were approved as correct records, subject to the amendment of the minutes of the meeting held on 18<sup>th</sup> March by the deletion of the second reference to "Councillor Clive Skelton, Deputy Chair" in the list of Members present at the meeting.

#### **5. SAFETY OF SPORTS GROUNDS ACT 1975 (AS AMENDED) - ANNUAL REVIEW OF SAFETY CERTIFICATION/SAFETY ADVISORY GROUP POLICY DOCUMENT**

- 5.1 The Chief Licensing Officer submitted a report on the Annual Review of Safety Certification/Safety Advisory Group Policy in relation to designated stadiums, regulated stands, other grounds, concerts, festivals and other events, a copy of which Policy was attached at Appendix "A" to the report.
- 5.2 Steve Lonnia, Chief Licensing Officer, stated that the Policy was first issued in January 2012 as a result of the annual self-assessment process carried out by the Licensing Service. He added that the Policy was recently reviewed and updated following consultation with the Sports Grounds Safety Authority, the Safety Advisory Group and the relevant stadiums in the City affected by the Policy.
- 5.3 Steve Lonnia briefly outlined the Policy and made reference to its purpose, aims, scope, objectives, legislation, delegations and responsibilities and felt it was important to bring policies made under officer delegated powers to the attention of

Members so that they were aware of such matters and for them to endorse the Policy.

- 5.4 He stated that a local authority is permitted to charge fees for the issue, amendment, replacement or transfer of a safety certificate. However, at present, this Authority does not charge for work undertaken, but after carrying out consultations with other local authorities, it is now intended to determine and introduce fees to be charged and he would report further on this to a future meeting of the Committee.

- 5.5 RESOLVED: That this Committee notes and endorses the action taken by the Chief Licensing Officer in updating the Safety Certification/Safety Advisory Group Policy document now submitted.

**6. SAFETY OF SPORTS GROUNDS ACT 1975 (AS AMENDED) - ENFORCEMENT POLICY**

- 6.1 The Chief Licensing Officer submitted a report to update and inform Members with regard to the process of publishing an Enforcement Policy specific to designated stadiums, regulated stands, other grounds, concerts, festivals and other events. He asked the Committee to confirm his action in establishing the enforcement policy as attached at Appendix "A" to the report.

- 6.2 RESOLVED: That this Committee notes and endorses the action taken by the Chief Licensing Officer in establishing the Enforcement Policy now submitted.